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DRAFT
SA-DD/S:RBS:mrp
25 April 1956

Processing a Proposed Publication

1. Each operating official* under the Deputy Director (Support) having the responsibility for developing or amending a regulation will ensure that a DD/S "position" is established and Agency-wide approval for publication is received as expeditiously as possible under the procedures outlined below:

a. After his staff has brought the proposal to a form acceptable to him, the operating official will approve in writing and forward to the Office of the General Counsel for concurrence. A copy of this draft of the proposal will also be forwarded to the Regulations Control Staff for information. After agreement has been reached, the General Counsel will approve and the operating official will then secure within the DD/S area the written concurrence of other operating officials who have a major interest in the proposal.

b. The proposed publication with the signed concurrence sheet will be forwarded to the Deputy Director (Support) who, if he concurs, will forward to the Regulations Control Staff for coordination with other Deputy Directors.

c. If concurrences are received without change or comment, the Regulations Control Staff will prepare the publication for

25X1A

* Operating Officials include, etc:

☐ Declassified
Class. Changed to: TS S C
Next Review Date: 1489
Auth.: HR 70-3
Date: 8 JAN 1979 By: 010

~~CONFIDENTIAL~~

d. If non-concurrences or comments are received which require re-circulation within the DD/S area, the Regulations Control Staff will return the proposed publication, together with the comments, to the originator who will, without delay, attempt to resolve the differences and submit to the Deputy Director (Support) a reestablished "position."

e. If concurrence is received from the Deputy Director (Support), the originator will then resubmit to the Deputy Director (Intelligence) and the Deputy Director (Plans). Written concurrence from these Deputies will be filed with the Regulations Control Staff which will then prepare the proposed publication for authentication.